



SWAFFHAM BULBECK PARISH COUNCIL
Chairman: Mr Gordon Reid. Clerk: Mrs Sam Chambers-Turner
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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held at the Pavilion on **Tuesday 1st July 2025 at 7.30pm.**

You are hereby summoned to attend for the purpose of transacting the following:
 Members of the public and press are invited to attend.

Sam Chambers-Turner
25th June 2025
Clerk to the Parish Council

AGENDA FOR MEETING 556

- 6020** Apologies for Absence
(LGA 1972 s 85(1))
- 6021** **Members' Declaration of Interest for Items on the Agenda and Requests for Dispensation**
(Localism Act 2011 s 31 s 33)
- 6022** **To Approve Minutes of Previous Meetings**
Proposal: To Approve Minutes of Meeting 554 held on 3rd June 2025 and Meeting 555 held on 10th June 2025.
- 6023** **Open Forum for Public Participation (10 minutes)**
 At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 6024** **Matters Arising/Clerks and Councillors' Reports (for information only)**
- 6025** **District and County Councillors' Reports (for information only)**
- 6026** **Finances Including Approval of Payment of Outstanding Accounts**
 - a. Proposal: To approve the bank reconciliation for June 2025.**
 - b. To note receipts.**
 - c. Proposal: To pay July Accounts.**

Method	Payee	Item	Net	VAT	Total
Payments Since the Last Meeting					
BACS	Mrs S Chambers-Turner	Clerk's Salary May			Confidential
Payments for Tonight's meeting:					
BACS	Mr G Turner	Handyman	£90.80	£0.00	£90.80
BACS	JCS Bookkeeping	Payroll May	£30.00	£0.00	£30.00
BACS	Rialtas	Accounting Software			
BACS	Rialtas	Cemetery			
BACS	Currys	Printer & Paper	£300.44	£0.00	£300.44
BACS	MC Garden Maintenance	Grass Cutting	£600.00	£120.00	£720.00
BACS	MC Garden Maintenance	Grass Cutting	£650.00	£130.00	£780.00

BACS	Parish Council Websites	Website Hosting	£306.00	£61.20	£367.20
BACS	Swaffham IDB	Drainage Fees	£849.68	£0.00	£849.68

6027 Planning Matters

To discuss Planning matters as per separate document.

6028 The Denny

- To receive monthly inspection from Councillor K Ballard.
- To receive a report on bins around the Denny
- To receive an update on meeting with Online Playgrounds.
- To consider forming a working group to consider longer term options for the playground.

6029 Allotments and Garages at Vicarage Meadow

To receive an update regarding the land adjacent to Vicarage Close.

6030 Swaffham Greenway

To discuss the latest update from the GCP regarding the proposed Swaffham Greenway.

6031 Defibrillator

To receive a report from the Working Group.

6032 Annual Parish Meeting

To receive feedback from the Annual Parish Meeting.

6033 Council Administration

To discuss Council Administration to include:

- The need for a Privacy Policy statement on emails.
- To review Terms of Reference for working groups and allocate membership.
- To discuss asset inspection.
- To receive an update on software transition.

6034 Highways and Transport

- To receive a report from the Clerk on the meeting held with County Councillor Edge and Local Highways Officer.
- To discuss issues relating to the bus service.
- To discuss lighting on the new staggered crossroads along the A1303.

6035 Agenda Items for the Next Meeting

Any business and payments to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

6036 Date of Next Meeting

Parish Council Meeting, 7.30pm on 5th August 2025 at Downing Court, Swaffham Bulbeck