



SWAFFHAM BULBECK PARISH COUNCIL
Chairman: Mr Gordon Reid. Clerk: Mrs Sam Chambers-Turner
41 Stow Road
Stow-Cum-Quy
CB25 9AD
Tel: 07369248998
Email: clerk@swaffhambulbeckpc.org.uk

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held at Downing Court on **Tuesday 4th February 2025 at 7.30pm.**

You are hereby summoned to attend for the purpose of transacting the following:
Members of the public and press are invited to attend.

Sam Chambers-Turner
29th January 2025
Clerk to the Parish Council

AGENDA FOR MEETING 550

- 5932 Apologies for Absence**
(LGA 1972 s 85(1))
- 5933 Members' Declaration of Interest for Items on the Agenda and Requests for Dispensation**
(Localism Act 2011 s 31 s 33)
- 5934 To Approve Minutes of Previous Meeting**
Proposal: To Approve Minutes of Meeting 549 held on 7th January 2025.
- 5935 Open Forum for Public Participation (10 minutes)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 5936 Matters Arising/Clerks and Councillors Reports (for information only)**
- 5937 County and District Councillors Reports**
a. County Councillor's Report
b. District Councillor's Report
- 5938 Finances Including Approval of Payment of Outstanding Accounts**
a. **Proposal: To Approve Bank Reconciliations for January 2024.**
b. To Note Receipts
c. **Proposal: To pay February Accounts.**

	Payee	Item	Net	VAT	Total
Payments Since the Last Meeting					
BACS	Mrs S Chambers-Turner	Clerk's Salary January			Confidential
Payments for Tonight's meeting:					
BACS	Mr G Turner	Handyman	£90.80	£0.00	£90.80
BACS	JCS Bookkeeping	Payroll January	£30.00	£0.00	£30.00
BACS	Online Playgrounds	Safety Inspection	£306.00	£61.20	£367.20
BACS	Viking	Ink	£46.49	£9.30	£55.79

- 5939 Planning Matters**
To discuss Planning matters as per separate document.

- 5940 The Denny**
- To receive the monthly inspection by Councillor Harvey-Samuel.
 - To discuss a request received.
- 5941 Local Highways Improvement Scheme**
To receive recommendations from the Highways and Transport Working Group.
- 5942 Internal Audit 24-25**
Proposal: To appoint CAPALC as the Internal Auditor for the financial year end 24/25.
- 5943 Cemetery**
To receive an update from the Cemetery working group.
- 5944 Speedwatch**
To receive information from Councillor Woodroffe.
- 5945 Defibrillator**
To received further information about the purchase of a second defibrillator.
- 5946 Council Administration**
To discuss Council Administration to include notice of vacancy, policies, date of Annual Parish Meeting, and Frankie Dettori trophy.
- 5947 Agenda Items for the Next Meeting**
Any business and payments to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.
- 5948 Date of Next Meeting**
Parish Council Meeting, 7.30pm on 4th March 2025 at Downing Court, Swaffham Bulbeck.