



SWAFFHAM BULBECK PARISH COUNCIL
Chairman: Mr Gordon Reid. Clerk: Mrs Sam Chambers-Turner
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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held at Downing Court on **Tuesday 10th December 2024 at 7.30pm.**

You are hereby summoned to attend for the purpose of transacting the following:
Members of the public and press are invited to attend.

Sam Chambers-Turner
5th December 2024
Clerk to the Parish Council

AGENDA FOR MEETING 548

- 5901 Apologies for Absence**
(LGA 1972 s 85(1))
- 5902 Members' Declaration of Interest for Items on the Agenda and Requests for Dispensation**
(Localism Act 2011 s 31 s 33)
- 5903 To Approve Minutes of Previous Meeting**
Proposal: To Approve Minutes of Meeting 547 held on 13th November 2024
- 5904 Open Forum for Public Participation (10 minutes)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 5905 Matters Arising/Clerks and Councillors Reports (for information only)**
- 5906 County and District Councillors Reports**
- a. County Councillor's Report
 - b. District Councillor's Report
- 5907 Finances Including Approval of Payment of Outstanding Accounts**
- a. **Proposal: To Approve Bank Reconciliations for November 2024.**
 - b. To Note Receipts,
 - c. **Proposal: To pay December Accounts as per to pay schedule.**
 - d. **Proposal: To approve the budget for 25/26.**
 - e. **Proposal: To set the Precept request for 25/26.**
- 5908 Co-option**
- To plan to convene Complaints Committee.
 - To discuss co-option processes and consider adopting a co-option policy.
- 5909 Memorial Application**
To discuss memorial application from Hanchets.
- 5910 Planning Matters**
To discuss Planning matters as per separate document.
- 5911 Swaffham Greenway**
To discuss the Swaffham Greenway and response to recent communications
- 5912 Family Support**
To discuss a proposal from Councillor Singleton.
- 5913 The Denny**

- To receive the monthly inspection by Councillor Singleton.
- To discuss management of the pavilion keys.

5914 Council Administration

To discuss matters relating to Council Administration.

5915 Agenda Items for the Next Meeting

Any business and payments, to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

5916 Date of Next Meeting

Parish Council Meeting, 7.30pm on 7th January 2025 at Downing Court, Swaffham Bulbeck.