



SWAFFHAM BULBECK PARISH COUNCIL  
Chairman: Mr Gordon Reid. Clerk: Mrs Sam Chambers-Turner  
41 Stow Road  
Stow-Cum-Quy  
CB25 9AD  
Tel: 07369248998  
Email: clerk@swaffhambulbeckpc.org.uk

## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held at Downing Court on **Tuesday 5<sup>th</sup> November 2024 at 7.30pm.**

You are hereby summoned to attend for the purpose of transacting the following:  
Members of the public and press are invited to attend.

*Sam Chambers-Turner*  
30<sup>th</sup> October 2024  
Clerk to the Parish Council

## AGENDA FOR MEETING 547

- 5868 Apologies for Absence**  
(LGA 1972 s 85(1))
- 5869 Members' Declaration of Interest for Items on the Agenda and Requests for Dispensation**  
(Localism Act 2011 s 31 s 33)
- 5870 To Approve Minutes of Previous Meeting**  
**Proposal: To Approve Minutes of Meeting 545 held on 1<sup>st</sup> October 2024**
- 5871 Open Forum for Public Participation (10 minutes)**  
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 5872 To receive a presentation from Community Safety and Project Support Officer**
- 5873 Matters Arising/Clerks and Councillors Reports (for information only)**
- 5874 County and District Councillors Reports**  
a. County Councillor's Report  
b. District Councillor's Report
- 5875 Finances Including Approval of Payment of Outstanding Accounts**  
a. **Proposal: To Approve Bank Reconciliations for September & October 2024.**  
b. To Note Receipts,  
c. **Proposal: To pay November Accounts.**

Method	Payee	Item	Net	VAT	Total
<b>Payments Since the Last Meeting</b>					
BACS	Mrs S Chambers-Turner	Clerk's Salary October			Confidential
<b>Payments for Tonight's meeting:</b>					
BACS	Mr G Turner	Handyman	£90.80	£0.00	£90.80
BACS	JCS Bookkeeping	Payroll October	£30.00	£0.00	£30.00
BACS	Meads Construction	Swale Clearance	£500.00	£100.00	£600.00
BACS	S P Landscapes	Grass Cutting August	£683.76	£170.94	£854.70
BACS	S P Landscapes	Grass Cutting September	£1342.00	£268.40	£1610.00
BACS	PKF Littlejohn	External Audit	£210.00	£42.00	£252.00
BACS	Poppy Shop	Remembrance Wreath	£50.00	£0.00	£50.00

- 5876 Planning Matters**  
**Planning Applications**  
None  
**Planning Approvals**  
**24/00592/FUL** 5 Archers Close, Swaffham Bulbeck. Demolition of existing U-PVC conservatory and construction of single storey rear extension and side extension.
- 5877 Defibrillator**  
To discuss purchasing a second defibrillator.
- 5878 Swaffham Greenway**  
To discuss the Swaffham Greenway.
- 5879 The Denny**
  - To receive the monthly inspection by Councillor Ballard.
- 5880 Denny Moat Information Board**  
To discuss the Denny Moat information board.
- 5881 Footpaths and Highways**
  - To discuss areas of concern.
  - To discuss revised quotation for Local Highways Improvement.
- 5882 NALC Pay Award 24/25**  
To note the agreement of the pay review for 24/25 for the Clerk with effect of 1<sup>st</sup> April 2024.
- 5883 Agenda Items for the Next Meeting**  
*Any business and payments, to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*
- 5884 Date of Next Meeting**  
Parish Council Meeting, 7.30pm on **10<sup>th</sup> December 2024** at Downing Court, Swaffham Bulbeck.