



SWAFFHAM BULBECK PARISH COUNCIL
Chairman: Mr Gordon Reid. Clerk: Mrs Sam Chambers-Turner
41 Stow Road
Stow-Cum-Quy
CB25 9AD
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NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council:

I hereby give notice that a meeting of Swaffham Bulbeck Parish Council will be held at Downing Court on **Tuesday 7th May 2024 at 7.30pm.**

You are hereby summoned to attend for the purpose of transacting the following:
Members of the public and press are invited to attend.

Sam Chambers-Turner
1st May 2024
Clerk to the Parish Council

AGENDA FOR MEETING 539

- 5743 Election of Chairman**
Proposal: To Elect a Chairman of the Parish Council
Chairman to sign the Declaration of Acceptance of Office.
- 5744 Election of Vice Chairman**
Proposal: To Elect a Vice Chairman of the Parish Council.
Vice Chairman to sign the Declaration of Acceptance of Office.
- 5745 Apologies for Absence**
(LGA 1972 s 85(1))
- 5746 Members' Declaration of Interest for Items on the Agenda and Requests for Dispensation**
(Localism Act 2011 s 31 s 33)
- 5747 To Approve Minutes of Previous Meeting**
Proposal: To Approve Minutes of Meeting 536 2nd April 2024, 537 25th April 2024, 538 2nd May 2024.
- 5748 Open Forum for Public Participation (10 minutes)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 5749 Matters Arising/Clerks and Councillors Reports (for information only)**
- 5750 County and District Councillors Reports**
a. County Councillors Report
b. District Councillors Report
- 5751 Finances Including Approval of Payment of Outstanding Accounts**
a. **Proposal: To Approve Bank Reconciliations for April 2024.**
b. To Note Receipts
Office Income: £533.10

Precept: £18750.00

Burial Income: £100.00

Land Rent: £3782.00

VAT Reclaim: £201.52

c. **Proposal: To Approve Year End Accounts for 2023-2024 and Sign the Annual Governance and Accountability Return.**

d. To note the period for exercising public rights.

e. **Proposal: To pay May Accounts.**

Method	Payee	Item	Net	VAT	Total
Payments Since the Last Meeting					
BACS	Mrs S Chambers-Turner	Clerk's Salary April			Confidential
Payments for Tonight's meeting:					
BACS	Mr G Turner	Handyman	£90.80	£0.00	£90.80
BACS	JCS Bookkeeping	Payroll April	£30.00	£0.00	£30.00
BACS	S P Landscapes	Grass Cutting	£1342.00	£268.40	£1610.40
			£1462.80	£268.40	£1731.20

- 5752 Standing Orders, Financial Regulations and Publication Scheme**
To re-adopt the Standing Orders, Financial Regulations and Publication Scheme for 24/25.
To note that new Model Financial Regulations are being prepared.
- 5753 Climate Change Working Group**
To discuss the recommendations from the Parish Council meeting held on 2nd May 2024.
- 5754 Defibrillator**
To consider installing a defibrillator in elsewhere in the village.
- 5755 Memorial**
To consider dedicating a memorial for Councillor Reed.
- 5756 Co-Option**
To discuss Co-option of candidates.
- 5757 The Denny**
- Receive the monthly inspection by Councillor Ballard.
 - To consider purchase of a new dog waste bin.
- 5758 Swaffham Greenway**
To receive an update and discuss next steps.
- 5759 Planning Matters**
Planning Applications
24/00229/FUL, Meadow View 7 Commercial End Swaffham Bulbeck. Extension and loft conversion to existing bungalow, new detached garage, workshop and store
- 5760 Training**
To discuss training arrangements for existing Councillors and for new Councillors.
- 5761 Agenda Items for the Next Meeting**
Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.
- 5762 Date of Next Meeting**
Parish Council Meeting, 7.30pm on 11th June 2024 at Downing Court, Swaffham Bulbeck.